

**Austin**

**Elementary**

**Mrs. Johnson, Principal**

**“Together We Connect, Inspire and Achieve.”**

**2019 - 2020**

**This agenda belongs to:**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IF FOUND, PLEASE RETURN TO AUSTIN ELEMENTARY SCHOOL**

**OR CALL:**

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To find more information on Vermillion Public Schools, please visit our website: **www.vermillion.k12.sd.us**

**Vermillion School District 13-1**

Welcome to **Vermillion School District** and a new school year! The purpose of this Student Handbook is to provide parents and guardians with a quick reference guide regarding our elementary school. It contains essential information about our school and supports our district Board of Education policies. For additional information and updates you are encouraged to visit our school website at: [www.vermillion.k12.sd.us](http://www.vermillion.k12.sd.us).

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

In the Vermillion School District we are team and value parents as a vital link in your child’s education. Please take every opportunity to volunteer and actively participate in our schools. We are excited about the new school year and anticipate many fun-filled and challenging educational opportunities for the children.



**Notice of Nondiscrimination**

The Vermillion School District does not discriminate on the basis of race, color, creed, religion, national origin, gender, disability, ancestry, sexual orientation, gender identity or age in its education programs or activities and employment opportunities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding nondiscrimination policies and Title VI compliance:

Damon Alvey, Superintendent

Vermillion School District

17 Prospect Street

Vermillion, SD 57069

605-677-7000

The following person has been designated to handle inquiries regarding Title IX compliance:

Jason Huska, Athletic Director/Dean of Students  
Vermillion High School  
1001 East Main Street  
Vermillion, SD 57069  
605-677-7035

The following respective principal of each school building serves as Section 504 coordinator/director for each building program:

**Kim Johnson Sam Jacobs Tom O’Boyle Jon Frey  
Austin Elementary Jolley Elementary Vermillion Middle Vermillion High   
300 High Street 224 South University Street 422 Princeton Street 1001 E. Main Street  
Vermillion, SD 57069 Vermillion, SD 57069 Vermillion, SD 57069 Vermillion, SD 57069  
605-677-7010 605-677-7015 605-677-7025 605-677-7035**

South Dakota Regional U.S. Office for Civil Rights:

Regional Director, U.S. Department of Education  
Office for Civil Rights  
8930 Ward Parkway, Ste 2037  
Kansas City, MO 64117-3302  
Phone: 816-268-0550, Fax: 816-826-1404  
TDD: 877-521-2172  
Email: [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov)

**POLICY ON DIRECTORY AND WEBSITE INFORMATION:**

The Vermillion School District 13-1 proposes to designate the following personally identifiable information contained in a student’s education record as “directory information”, and will disclose that information without prior written notice.

1. The student’s name
2. The names of the student’s parents or guardians
3. The student’s date of birth
4. The student’s class designation (i.e., 1st grade, 10th grade, etc.)
5. The student’s extracurricular participation
6. The student’s achievement awards or honor
7. The student’s weight and height if a member of an athletic team
8. The student’s photograph
9. The school or school district the student attended before he or she enrolled in the Vermillion School District.
10. Every student and employee will abide by the rules and procedures established by the Computer Network and the Internet Usage Policy. It is the intent of this policy to ensure the positive, ethical use of school computers and network systems. Infractions of the Internet Usage Policy will be handled by the Administration.

Within the first three weeks of each school year, the Vermillion School District will publish in the Plain Talk the above list, or a revised list, of the items of directory information it proposed to designate as directory information. For students enrolling after the directory information is published, the list will be given to the student’s parent or guardian or the eligible student at the time and place of enrollment.

After the parents or guardians of eligible students have been notified, they will have two weeks to advise the school district in writing (a letter to the superintendent’s office) of any or all of the items they refuse to permit the district to designate as directory information about that student.

At the end of the two-week period, student records will be appropriately marked by the records custodians to indicate the items the district will not designate as directory information about individual students. This designation will remain in effect until it is modified by the written direction of the student’s parent or guardian or the eligible student.

From time to time, website information may be published by various schools in the district. Vermillion School District 13-1 proposes to designate the following identifiable information contained in student’s education records as “Website Information,” and will disclose that information without prior written consent:

**PreK-6 Website Information:**

1. Photographs may be used on a website and Austin School Facebook page as long as there are at least two (2) students in the pictures and no names are mentioned in the photographs;

2. First names only will be used;

3. No other personally identifiable information contained in a student’s educational record will be permitted on the website unless authorized by parents/guardians.

**SCHOOL DAY:** K-5 students begin the day at 8:20 a.m. and are dismissed at 3:12 p.m.

**Since playground supervision does not start until 7:45 am, students should not arrive before 7:45 each morning. Students are to leave the school grounds at 3:12 each day, unless supervised by their parents.**

**SCHOOL CLOSING:**

On days when weather causes cancellations or early dismissal, we urge you to listen to KVTK (1570 AM), KVHT (106.3 FM), WNAX (570 AM), and the regional television stations (KELO, KDLT, KSFY). The district also sends messages through an automated alert system.

**Please discuss an alternative plan with your child should school start late or dismiss early due to weather related or emergency issues. You may also e-mail Steve Kruse,** [**Steven.Kruse@k12.sd.us**](mailto:Steven.Kruse@k12.sd.us)**, if you are not receiving the automated alert messages. This service will call or e-mail you when a weather-related change is made in the daily schedule and to announce special school related messages.**

**TELEPHONE CALLS:**

Except in cases of emergency, students or teachers are not called to the telephone during the time of classroom instruction. To reduce the number of students using the telephone during the day, students are requested to make arrangements for after school rides or visits to another child’s home prior to coming to school. Such arrangements may be communicated to the teacher in the student’s agenda.

**VISITATIONS:**

We maintain an “open door” policy for adult visitation. It is wise to call before you visit to ensure your child is involved with an activity that you wish to observe.

**PARENTS ATTENDING USD:**

**A COPY OF YOUR CLASS SCHEDULE FOR EACH SEMESTER MUST BE GIVEN TO THE OFFICE. THIS INFORMATION IS NECESSARY IN CASE YOUR CHILD IS ILL OR SHOULD AN EMERGENCY SITUATION ARISE.**

**CONFERENCES:**

Parents are encouraged to confer regularly with their child’s teacher. It is important that frequent communications be made in order to provide the best possible education for your child. Parent-Teacher Conferences are scheduled in Austin School two times during the year.

**STUDENTS LEAVING AUSTIN SCHOOL DURING THE SCHOOL DAY:**

Any person picking up a student from any elementary classroom must report to the office, where the secretary will call the child to the office. The classroom teacher will then release the student.

**PLAYGROUND SUPERVISION:**

The Austin playground is supervised by staff members by 7:45 am, all noon hour, and at recess periods. During stormy weather, students will be expected to remain in the gym before school. Any activity that the supervising teacher/aide decides is dangerous for the students will not be allowed on the playground.

State and Federal Law do not permit children to bring guns or knives to school. Any student violating this policy will be suspended or expelled from school.

Because we are concerned about the safety of your child and wish to know the whereabouts of each child at all times, no student is to leave the school grounds during school hours unless previous contact has been made with the parent/guardian.

**HOMEWORK:**

Some homework preparation may be necessary in elementary grades. This will vary according to grade levels and the individual child’s needs. Parents may wish to contact teachers concerning schoolwork when individual help is necessary.

**BICYCLE SAFETY:**

Parents should remember that they are responsible for their children when they give them permission to ride their bicycles to school. We recommend that no student below the 2nd grade ride his/her bike to school unless accompanied by an adult. Upon arrival at school, students are to walk their bikes on school property and lock them up in the designated bike rack area.

**STUDENT DRESS:**

Mark all your jackets, caps, and overshoes with a permanent label so that your child can always identify his/her belongings. All students are encouraged to wear boots, parkas, and snow pants when the weather is inclement. Tennis shoes are suggested for physical education classes. These shoes are recommended for safety reasons. In addition, flip flops are strongly discouraged. All “lost and found” items are donated to the Civic Council at the end of each semester.

**GIFT EXCHANGE:**

An individual gift exchange at school between pupils or between pupils and teachers may result in unhappy situations for other children in the classroom. Therefore, any gift exchange is discouraged. Gifts delivered to the school will remain in the office until the end of the school day. At times, collections may be sanctioned under specific circumstances, such as a tribute of appreciation, serious health, or death of a staff member, student, etc.

**KINDERGARTEN:**

State Law provides that “no child shall be admitted to school for the first year immediately preceding the first grade unless he/she is five years of age on or before the first of September of the current school year.” Kindergarten Roundup is held in the spring of each year.

**ALLERGEN POLICY:**

As per the district allergen policy, all FOOD must be in the original wrapper indicating that there are no nuts or nut oil in the product.

**DISPENSING OF MEDICINE IN THE SCHOOLS:**

All medication is given at school only by an order of a physician. The giving of aspirin or any non-prescription drug at school is not allowed, as this is the responsibility of the parent. Pupils who must depend upon medication in order to stay in school must have a written prescription giving specific directions for taking the medication. The label must be clearly marked on the container together with the pupil’s name and the name of the physician. Medication will be stored in a safe place at school. Parents can assist by reminding their child when to take their medicine.

Any medication, which is ordered by the physician to be administered at school, may be given according to the following procedures:

1. Prescribed medicine must be in a container provided by the pharmacy with a label that

includes: date, student’s name, dosage, and the doctor’s name. A School Medication Permission form must be completed by the parent. This form must accompany the medication.

1. The permission form will be kept with the medicine until treatment is completed. Upon the completion of treatment, this form will be kept on file at the school.
2. The principal will assign the person who will be present at the time the medicine is taken by the student.
3. Records will be kept when the medication is given, noting the date, time, and initials of the person who administered it. If medication is for emergency use only, such as a bee sting kit, parents must demonstrate proper procedure to the person or persons responsible and leave complete instructions provided by the physician for administration.

**HEALTH:**

The school, through the efforts of the nurse, is constantly working toward prevention of disease and improvement of health for all students. The school nurse is on duty throughout the school day. If you have problems that should be brought to the nurse’s attention, feel free to call her. When a child returns to school following a contagious disease he/she should present a slip from the doctor or have the approval of the school nurse.

**REQUESTS TO STAY INSIDE AT RECESS:**

It is our thinking that if a child is well enough to come to school, he/she is well enough to participate in the daily program. Exceptions are made in certain cases where the family physician requests that a child be excused from outdoor activity. Fresh air and a chance to “run off” excess energy is a must for elementary children. Please be sure that your child is dressed appropriately for recess. All students will participate in recess unless the temperature falls below 0 degrees wind chill. If for some medical reason your child cannot participate in outdoor activity, please send a doctor’s note to your child’s teacher so stating, so the nurse can keep it as part of the health record.

**LUNCH PROGRAM:**

The hot lunch program is available for all children, JrK to Grade 12, who wish to participate. We strive for quiet, orderly conduct in the lunchroom. Please emphasize to your child the importance of proper table manners in the lunchroom. Cost of lunches will be announced in the local newspaper at the beginning of each school year. Breakfast is served from 7:50 to 8:20 am. Your child’s account balance may be previewed online via the Parent Portal in Infinite Campus. Please call the school office if you need assistance getting access to the Parent Portal. If parents would like to join their child for lunch, please call the school office before 9:00 am to get added to the daily lunch count. **School policy does not allow any commercially prepared food to be consumed in the lunchroom. This includes parents coming to school to eat with a student – no outside fast food lunches are allowed in the lunchroom. *The Vermillion School District has implemented a NO peanut/tree nut policy for Austin and Jolley Schools. If your child eats a home lunch, please provide your child(ren) meals that do NOT include any peanut/tree nut products. To view the complete allergen policy, please refer to the school district website and look under the ‘Quick Links’ portion for the “Allergen Policy “ link.***

**DISASTER DRILLS:**

Austin and Jolley Schools are interested in providing a safe environment for your child’s education. Disaster drills approved by the local Department of Civil Defense are conducted annually.

**FIRE DRILLS:**

The State Department of Public Safety requires that each school holds a fire drill in according to the state regulations. Two fire drills are conducted each semester for each school.

**LOCKDOWN PROCEDURES:**

As a further safety precaution, each attendance center has a plan in place to “lockdown” the building should an emergency arise at the school or in the community. This lockdown procedure is practiced on a yearly basis.

**STUDENT RETENTION:**

Before a student is retained, several procedures must be followed. The teacher may ask the special education personnel to evaluate the student to determine what learning difficulties may exist. Parents should be informed that we are considering retention and they must be given the reasons for considering retention. Each student must be looked at individually when retention is involved. Many factors are considered which make it impossible to have a set standard for all students when considering retention. It is imperative to use all available resources in making this decision.

**AUSTIN PBIS PROGRAM:**

Austin has instituted a behavior program calledPositive Behavior Intervention & Supports. PBIS is a framework much like RTI (for reading) in that there are behavior expectations in place for all students. These established behavior expectations would be our “core curriculum for behavior.” Students are praised and rewarded for practicing the expectations. Austin and Jolley programs are very similar in many ways, but are also different because of the age of the students in each school.

The goal of Austin’s PBIS program is to create a safe and productive school environment in which all students behave responsibly and are motivated to engage in meaningful learning activities. This goal can best be achieved by implementing behavior management practices that are proactive, positive, instructional, and designed to meet students’ basic needs. PBIS helps to encourage a positive learning environment for students and also directly teaches our students important behavioral skills for life outside the halls of Austin School.

Student expectations have been posted around the buildings and will be modeled and practiced consistently so all students are aware of appropriate behavior in various settings/locations. As seen in the RtI model (for Reading), students who are having difficulty with the expectations are given extra staff support to help them change their behavior so it meets the expectations.

The Austin staff is excited about the PBIS program and what it can offer our students. The behavior expectations are what you would want and expect from any student. Overall, we want all students and staff to model: *I am kind, I am helpful, I am safe*. To establish this school climate, each area of the school has specific expectations of how students should behave. These include playground rules and expectations, the way we walk in the hallway, the way we line up in the lunchroom and the way we behave at the table, and the way we conduct ourselves in the bathrooms.

PBIS is a 3-tiered framework, with interventions provided for students who need additional support.

Please visit with your child about the expectations at school and help us by reinforcing what your child can do to meet the expectations.

**PBIS = Positive Behavior Intervention and Supports**

**At Austin School:**

We are kind.

We are safe.

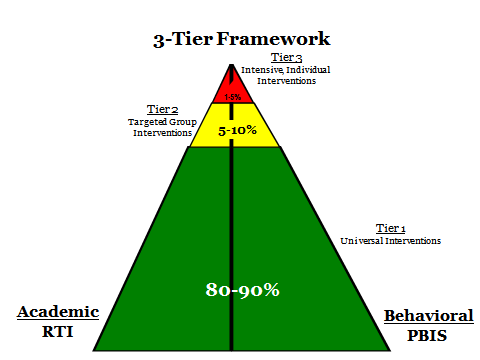
We are helpful.

* PBIS is not just another program; it is a PHILOSOPHY about how to PREVENT and SOLVE behavioral problems in schools, focusing on different approaches for different student needs.
* Expectations versus Rules – Expectations are stated positively

In addition to the PBIS program, teachers and students at Austin School use the attributes of good character -”**Tanagers Count”** (formerly *Character Counts)* - to recognize and celebrate evidence of these attributes in our school climate:

T**RUSTWORTHINESS, RESPECT, RESPONSIBILITY**

**FAIRNESS, CARING, AND CITIZENSHIP**

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**STUDENT CONDUCT ON SCHOOL BUSES:**

Students are expected to discipline themselves and comply with the instructions of the bus operator. The driver will be in full charge of the bus and the passengers. There must be no disturbance of any kind that might distract the driver and imperil the safety of the passengers. Misconduct on buses will not be tolerated and will result in forfeiture of the privileges of riding.

**Rules of Conduct**

Students will observe the following rules of conductwhile riding the school buses:

1. Students should always be at the bus stop at least five minutes before the bus is scheduled to be there. Students should remain well back from the roadway while awaiting the arrival of the bus and not move to board the bus until it is stopped and the door opens.
2. Students will be picked up or dropped off at designated stops unless prior arrangements have been made with parents.
3. No extra riders without written authorization or prior approval.
4. Students will enter the bus in an orderly fashion and go directly to a seat. Students must stay in their seats and in a sitting position when the bus is in motion.
5. Students will keep their hands, arms and heads inside the bus. Bus driver approval is required for operation of windows.
6. Shouting, screaming, running, fighting, vulgar talk, pushing, and throwing objects (in or out of the bus) are not permitted.
7. Students shall not possess or distribute pornographic material.
8. All riders should help to keep the bus clean and sanitary on the inside.
9. Any damage to the bus will be paid for by the rider inflicting the damage.
10. Bus riders are expected to be courteous and obedient to bus drivers at all times.
11. Any form of harassment, hazing, or bullying (either verbal, physical, or electronic) will not be tolerated.
12. Students shall not use, possess, or distribute tobacco, alcohol, drugs, or any form of mind altering substance.
13. Any form of weapon is strictly prohibited on the bus.
14. **Any additional rules may be set by the bus driver upon approval of the transportation supervisor or school administrator.**

**Supervisory and Disciplinary Process**

When a child is boarding, riding, or leaving the bus, the bus driver has supervisory control over the student and may exercise reasonable and necessary physical restraint to maintain that control.

Students will conduct themselves in the bus in a manner consistent with established standards for classroom behavior.

In cases when a child does not conduct himself/herself properly on a bus, such instances will be brought to the attention of the transportation supervisor by the bus driver. The transportation supervisor will inform the parents immediately of the misconduct and request their cooperation in modifying the child’s behavior. Transportation supervisor will confer with building principal regarding student misconduct.

Children who do not follow the Rules of Conduct or direction of the bus driver or other supervisory personnel on the school bus may have their riding privileges suspended. In such cases, the parents of the children involved become responsible for seeing that their children get to and from school safely.

Consequences for student misconduct including failure to follow policy, rules or direction of the bus driver or supervisory personnel on a school bus.

Step 1 – Conference with transportation supervisor and verbal notification to parent/guardian.

Step 2 – Suspension by transportation supervisor from riding bus up to 3 days.

Step 3 – Suspension by transportation supervisor from riding bus up to 10 days.

Step 4 – Long term suspension/expulsion from riding school bus according to procedures for student suspension or expulsion promulgated by the state. Based on the seriousness of the offense, the student can be removed from the bus at any time without following the above steps.

Consequences for misconduct on school buses may also include other disciplinary action by school administration which may include suspension/expulsion from school according to procedure for student suspension or expulsion promulgated by the state.

Parents and students will be informed of the Rules of Conduct at the beginning of each school year. In town busing is provided between schools and at designated stops before and after school. Please contact the Central Administration Office for applicable fees.

###### PUBLIC COMPLAINTS:

Constructive criticism of the schools will be welcomed by the board when it is motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively.

Whenever a complaint is made directly to the board as a whole or to an individual board member, the individual or group involved will be advised to take their concern to the appropriate staff member.

The board believes that complaints and grievances are best handled and resolved as close to their origin as possible, and that staff should be given every opportunity to consider the issues and attempt to resolve the problem prior to involvement by the board. Therefore, the proper channeling of complaints involving staff, instruction, discipline, or learning materials will be as follows:

1. Teacher (coach/director)
2. Principal
3. Superintendent
4. School Board

If a complaint, which was presented to the board and referred back through proper channels, is adjusted before it comes back to the board, a report of the disposition of the matter will be made to the board by the superintendent.

The board expects the professional staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the superintendent and/or board are requested to be in writing and should be specific in terms of action desired. Concerns about board actions or board operations are welcome anytime.

###### COMPLAINT RESOLUTION

Step 1: The patron will meet with the proper school personnel as outlined in the channeling of complaints procedure to resolve the issue. If the issue is not resolved at the lowest possible level, the patron may take the complaint to the next level. Whenever a complaint about staff, instruction, discipline, or learning materials is received from a patron of the Vermillion School District by the school board, a board member, or an employee, shall refer the complainant to the district policy.

Step 2: The principal/director will meet with the patron and employee involved individually or jointly in an attempt to resolve the problem. If resolution involved is agreeable to the patron, the principal will make a written report. If no agreement is reached, the principal will render a decision in writing and a copy will be given to the patron, employee, and superintendent. Within 15 days the patron or employee may go to Step 3 by writing to the superintendent.

Step 3: The complaint with the principal’s action will be given to the superintendent. The superintendent will meet with the patron, employee, and principal together or individually. If a resolution is reached, the superintendent will write a report, notifying the patron, employee, and principal. If no agreement is reached, the superintendent will render a decision in writing and deliver it to the patron, employee, and principal. The patron or employee, within 15 days, may go to Step 4 by notifying the superintendent.

Step 4: The school board will consider the complaint while meeting in executive session (if dealing with personnel). The superintendent will provide the board with any written reports which contains the complaints, the employee’s response, principal’s decision, and superintendent’s decision. At this hearing, the patron will explain the complaint, the superintendent will explain the administrator’s response, and the employee will explain their response. The school board will render its decision which will be implemented by the superintendent.

**DISTRICT COMPLAINT POLICY FOR FEDERAL PROGRAMS:**

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to resolve the issue, may address the complaint in writing to the district’s superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district’s homeless liaison’s office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school’s decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

The superintendent will investigate, within one week, the circumstances of the complaint and render a decision within two weeks after receipt of the complaint.

* The superintendent will notify the complainant of the decision in writing.
* The complainant will be allowed one week to react to the decision before it becomes final.
* The complainant will either accept or disagree with the decision and will provide such acknowledgement in writing, addressed to the district superintendent.

If the issue is not resolved with the superintendent, the complaint will be forwarded to the district’s Board of Education for further review. The parent, guardian, or unaccompanied youth shall be provided with a written explanation of the district’s decision including any rights the parent, guardian, or youth may have to appeal the decision. Unresolved complaints may be forwarded by the person aggrieved to the South Dakota Department of Education for review (Consult SD Dept. of Education Complaint Procedure).

**HIGH FREQUENCY WORDS**

(Bold words indicate where the next grade level begins their “NO EXCUSE” words.)

1. **the (Kdg)** 51. **out (3rd)** 101. **get (5th)** 151. every 201. feet

2. of 52. them 102. through 152. found 202. land

3. and 53. then 103. back 153. still 203. side

4. a 54. she 104. much 154. between 204. without

5. to 55. many 105. go 155. name 205. boy

6. in 56. some 106. good 156. should 206. once

7. is 57. so 107. new 157. home 207. animal

8. you 58. these 108. write 158. big 208. life

9. that 59. would 109. our 159. give 209. enough

10. it 60. other 110. me 160. air 210. took

11. **he (1st)** 61. into 111. man 161. line 211. four

12. for 62. has 112. too 162. set 212. head

13. was 63. more 113. any 163. own 213. above

14. on 64. her 114. day 164. under 214. kind

15. are 65. two 115. same 165. read 215. began

16. as 66. like 116. right 166. last 216. almost

17. with 67. him 117. look 167. never 217. live

18. his 68. see 118. think 168. us 218. page

19. they 69. time 119. also 169. left 219. got

20. at 70. could 120. around 170. end 220. earth

21. be 71. no 121. another 171. along 221. need

22. this 72. make 122. came 172. while 222. far

23. from 73. than 123. come 173. might 223. hand

24. I 74. first 124. work 174. next 224. high

25. have 75. been 125. three 175. sound 225. year

26. or 76. **its (4th)** 126. **must (6th)** 176. **below (7th)** 226. mother

27. by 77. who 127. because 177. saw 227. light

28. one 78. now 128. does 178. something 228. country

29. had 79. people 129. part 179. thought 229. father

30. not 80. my 130. even 180. both 230. let

31. **but (2nd)** 81. made 131. place 181. few 231. night

32. what 82. over 132. well 182. those 232. picture

33. all 83. did 133. such 183. always 233. being

34. were 84. down 134. here 184. show 234. study

35. when 85. only 135. take 185. large 235. second

36. we 86. way 136. why 186. often 236. soon

37. there 87. find 137. help 187. together 237. story

38. can 88. use 138. put 188. asked 238. since

39. an 89. may 139. different 189. house 239. white

40. your 90. water 140. away 190. don’t 240. ever

41. which 91. long 141. again 191. world 241. paper

42. their 92. little 142. off 192. going 242. hard

43. said 93. very 143. went 193. want 243. near

44. if 94. after 144. old 194. school 244. sentence

45. do 95. words 145. number 195. important 245. better

46. will 96. called 146. great 196. until 246. best

47. each 97. just 147. tell 197. form 247. across

48. about 98. where 148. man 198. food 248. during

49. how 99. most 149. say 199. keep 249. Today

50. up 100. know 150. small 200. children 250. however